

**TE RŪNANGA O WHAINGAROA
BOARD OF TRUSTEE POLICY
SPORTS_CULTURAL DISCRETIONARY GRANTS POLICY**

<p>INTRODUCTION</p>	<p>The policy outlines the eligibility and application criteria, terms and conditions relating to the selection and disbursement of discretionary grants by the Rūnanga.</p> <p>The purpose of the Policy is to ensure that there is a criterion framework that can be applied consistently in the processes of administration, decision-making, and award disbursement.</p> <p>It also ensures that good practice principles of fairness, clarity, and transparency are embedded through each stage of the granting process.</p> <p>The Policy underpins all Rūnanga governance and operational practices and decisions in this area of funding.</p> <p>The Rūnanga introduced and established discretionary grants in 2018. The overall aim of the grant is to assist applicants who are registered with Te Rūnanga O Whaingaroa to:</p> <ul style="list-style-type: none"> • Fulfil their potential for sporting and cultural success • Encourage applicants to contribute their knowledge and skills towards the wellbeing and development of whānau, hapū and iwi.
<p>POLICY</p>	<p>Eligibility</p> <p>Scholarships are available to either:</p> <ul style="list-style-type: none"> • Any individuals of Ngāpuhi/Ngati Kahu ki Whaingaroa descent who are a member of a sports or cultural group/team and, • are registered with the Rūnanga <p>Or:</p> <ul style="list-style-type: none"> • Any group or team who comprise at least four individuals of Ngāpuhi/Ngati Kahu ki Whaingaroa descent who are a member of a sports or cultural group/team and, • are registered with the Rūnanga <ul style="list-style-type: none"> • Submit a fully completed the Discretionary Grant Application Form including all requested information. Incomplete applications will not be accepted • Sign the application's Privacy and Declaration form's. <p>Discretionary Grants are available for approved activities:</p> <ul style="list-style-type: none"> • Individual applicant sports/cultural grants • Team/Group sports/cultural grants in the following categories: <ul style="list-style-type: none"> ○ Regional/National event ○ International event <p>Funding Allocation</p> <p>Grants are budgeted annually and is currently set at \$7,000.00 per annum.</p> <p>Of this, no more than \$2,000.00 is automatically allocated to the host of the annual Piri Mokena Labour Weekend Games.</p> <p>In addition, Marae distributions not uplifted in the financial year they were allocated</p>

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will be transferred to the discretionary grants fund for use only by applicants from these Marae. These amounts will be identified separately from the general discretionary grants fund.

As there is no closing date for the Discretionary Grants Fund, and applications can be made throughout the year it is recommended that the funding allocation be distributed evenly throughout the year to avoid a 'first in first serve' funding allocation methodology.

Should there be insufficient eligible applications for specified levels of disbursement then those funds, at the discretion of the Committee, can be carried over or accrued over subsequent years.

Grants Sub-Committee

The applications will be considered by the Committee appointed by the Rūnanga Board, whose decisions will be final and binding. No correspondence will be entered into on these matters.

The board may at its discretion appoint external committee members, being a Principal/local sports administrator or cultural advisor in the Kaeo/Whangaroa rohe.

Discretionary Grants Available

There are two tiers of Grants available:

- **Individual applicant sports/cultural grants** for those participating competing in sports/cultural events and special events
- **Team/Group sports/cultural grants** for groups/teams participating in sports/cultural events and special events in the following categories:
 - **Regional/National event**
 - **International event**

Contractors, Employees and Board Members

Current contractors, employees and board members of the Rūnanga are ineligible to apply for discretionary grants.

Alignment with Rūnanga Strategic Goals

The scholarship selection and award disbursement are underpinned by strategic goals of the Rūnanga. These goals are:

- Whakawhānaungatanga
- Te Reo me ōna tikanga
- Hauora/Waiaora
- Te Ūkaipō
- Te Tāhuhu o Te Mātauranga
- Whakaara Ōranga Pākihi
- Kāinga Ora

Marae, Iwi Hui

All applicants are encouraged to attend local Marae Hui, Hui A Iwi, AGM's and any other Iwi related Hui outside of the rohe that encourage participation and engagement in whānau, hapū, Iwi development.

Scholarship Values/Amounts

The total across the two tiers of scholarships can not exceed the annual allocation of \$7,000.00 per annum.

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The Marae distributions transferred across into the discretionary grants can only be used by those applicants who Whakapapa to that particular Marae, which is identified in the Rūnanga Iwi registration database.

The amounts available for each education tier are as follows:

Application Type	Value
Individual applicant	No more than \$200.00
Piri Mokena Labour Weekend Games	No more than \$2,000.00
Team Event Regional/National	No more than \$1,000.00
Team Event International	\$1,500.00

Important considerations and processes

Key Processes

All applications are vetted to ensure eligibility criteria are met

Applications are organised into the appropriate funding category

Notifications

Applicants will receive notification of application receipt, and/or if applicable, requests for further information from the Rūnanga

Consideration

All applications are considered in line with the relevance and alignment of the discretionary grant to the strategic goals of the Rūnanga, with preference being given to applicants whose representation includes:

- Our Tamariki who are beginning their sports/cultural journeys and our elderly learners
- A demonstrable transfer of skills to programmes directly beneficial to the Iwi
- Areas of sporting/cultural representation that are highly desirable to the Iwi
- Aspects of sports/cultural pursuits that also promote and encourage the sustainability and maintenance of Putaiao and Ūkaipō
- Aspects that promote the growth and understanding of tikanga and te reo
- Applicants prior sports/cultural representations and results where applicable will be taken into consideration.

Successful Applicants

Notification

All successful recipients will be notified and allocated the appropriate disbursement by the notification periods advised in any calendar year.

There is no closing date for Discretionary Grants funds and will be opened throughout the calendar year.

Obligations

Although the successful recipients are not bonded to the Rūnanga, they are expected to fulfil their obligations by:

- Provide in writing, a letter and profile outlining the event attended, including your achievements, and a photograph for the Rūnanga website. This can be as brief or as long as you wish.

Ineligibility

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	<p>Applicants are ineligible, if they:</p> <ul style="list-style-type: none"> • were awarded a Discretionary Grant in the year following receipt of the previous disbursement; • Are not registered members of the Rūnanga. <p>Maximum Awards There is no maximum award (i.e. applicants can apply annually as often as they wish) provided they have not been successful in receiving a Grant in the year following receipt of the previous disbursement;</p> <p>Unsuccessful Applicants If a Discretionary Grant applicant is unsuccessful, they can re-apply in any subsequent rounds.</p>
RESPONSIBILITY	<p>The Chair is responsible for ensuring that this policy is adhered to</p> <p>The Grants Sub-Committee is responsible for ensuring this policy is adhered to</p>
COMPLIANCE	
REFERENCES	

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